

Local Governing Body Meeting
Thursday 2nd February 2017 at 4 p.m.
at St. Wilfrids CofE Primary School
Minutes

Present:

Andrew Bradley	Chair of St. Wilfrids (Ex-Officio)
Susanne Budgett	Co-opted Governor
Mandy Dhaliwal	Staff Governor
Ann Flatman	PCC appointment
Carolyn Macdonald	PCC appointment
Helena Miller	Head of School
Lynn Oldfield	Parent Governor
Geoff Stevenson	PCC appointment (Parent)
Matt Whitehead	Executive Headteacher

Apologies:

Kate Evans	PCC appointment
Paul Good	Director

In attendance:

Kathy Crotty	Clerk
Ros Goodwin	Yr6 teacher ad Maths Subject Lead

1. Welcome, Introductions and Apologies	Actions
<ul style="list-style-type: none"> • Mandy Dhaliwal was welcomed as the elected Staff Governor. • Susanne Budgett was formally approved as a co-opted Governor 	
<p>2. Opening prayer</p> <ul style="list-style-type: none"> • The opening prayer was led by Andrew Bradley and the prayer focused on Candlemas. • 	
<p>3. Declaration of business / pecuniary interests</p> <ul style="list-style-type: none"> • Geoff Stevenson has two children at the school and Mrs Stevenson works in the school. Geoff Stevenson works for a training charity connected to this school but there is no financial benefit. • Anne Flatman is the Deputy Head at Trinity High school which can be a feeder school for some pupils. 	

<p>4. Notification of AOB</p> <ul style="list-style-type: none"> • There were no items of any other business. 	
<p>5. Jos Goodwin - presentation on the development of Maths at St Wilfrid's</p> <ul style="list-style-type: none"> • 57% of children achieved ARE (age related expectations) in 2016, and the school is working to raise this percentage substantially. Last year 15% of children reached the higher level / greater depth and this is in line with the national average and the school is working to improve this figure • Lesson observations have been completed in upper KS2 and all teaching was judged as good or outstanding. Learning walks support the observation of excellent teaching. Classroom working walls show the visual calculation policy is being followed across the school. This is useful to support learning and is referred to during lessons. Strategies are being applied consistently over the school. Teachers have observed Ros Goodwin to develop their own skills as part of sharing good practice. • Governors were informed this is a Trust based approach and comes from the Dave Godfrey scheme purchased by the school. <p><u>Key developments</u></p> <ul style="list-style-type: none"> • Since September teachers are undertaking weekly arithmetic tests with the children. It was noted a child can do well in the SATS as the arithmetic element is significant, even if a child is weaker at problem solving. One lesson per week is devoted to arithmetic and grades are improving each week. • At the start of the year there was evidence of some Yr5 & Yr6 children not being fluent in some aspects of maths and this has been addressed. CPD ideas have been cascaded among the staff. Teachers are challenging the children weekly. Times tables competitions are occurring. In Yr6 there is a time trial where different times table tasks are undertaken and the children enjoy the challenge. • The Headteacher explained the whole school approach required staff having meeting time to ensure this is implemented into their phase. The SLT is ensuring the impact is assessed from these new initiatives. • Jos Goodwin reported the children seem to enjoy the maths games and the staff enjoy teaching this. The times tables games are working in the children learning the times tables. • Governors were informed Dave Godfrey delivered training in the other two schools in the Trust and there is huge element of songs and music in maths and the children seem to love the times tables songs. The importance of times tables was acknowledged by all Governors. Teachers reported the children are sometimes heard singing to themselves. The scheme is very effective. • Teachers' lessons are more focused on reasoning and problem solving since the introduction of the Dave Godfrey scheme. The staff feel they have had sufficient training to develop this area of the curriculum. • The other investment has been the Singapore Maths and Jos Goodwin has scrutinised the workbooks and there is much evidence of visual learning. The Singapore methods develop concepts in Maths and this cohort will have real understanding as they grow through the school. 	

- The Headteacher reported this school is part of the network of schools in the Northenden Cluster to share good practice. This has been useful for Yr1 teachers and is developing their confidence.
- Booster clubs help children who are identified as struggling with maths. The TA can cover the class and the teacher undertakes the interventions with struggling children. These same day interventions are proving to be effective. There is an at risk group of children in Yr6 who have a weekly booster class in Maths and this is working well. The Headteacher informed Governors the booster groups are for children who performed well at KS1 and are now behind there ARE's and also for children who did not perform well at KS1.

Governors asked how many children are in the booster group

- Governors were informed there are ten children and they are attending well. This is run after school.
- Another initiative is revision classes which occur over three afternoons a week. The revision sessions are giving the opportunity to consolidate and reinforce learning.
- The book scrutiny monitoring has been encouraging, and a good range of activities can be seen. A slight issue with Singapore maths journals was uncovered as this was a new scheme and this has been addressed in a staff meeting. There is evidence of individual children using their own strategies for learning as well as the taught strategies, and this opens up reasoning.

Governors asked for clarification about children who met national expectations at KS1 and are behind there ARE's at KS2.

- It was explained to Governors the conversion rate from the old national curriculum is not really comparable as the standard is much higher. The new expected level is higher so inevitably there are more children who will not be at the new required standard. As the new curriculum works through the comparisons will be fairer when the ARE's from KS1 are compared with ARE's at KS2. The children who are at 'greater depth' and children who are middle attainers were discussed and the expectations are higher.

Governors asked are you able to track these middle attainers

- The Headteacher informed Governors the school is able to track all children and in Maths 77.8% of children are on target.

Governors asked how confident are you in this figure for the summer tests

- It was explained there are more learning objectives to be covered so it is not definite that children will attain the expected targets, there are more challenging topics yet to be covered in the Maths curriculum. The data in term 2 will show a shift in the data, the school is cautious at the moment. Governors were given assurances the progress is being tracked closely.

Governors asked about the three afternoons of revision and asked is this in addition to the maths learning in the morning

- The revision classes are in addition and these are offered in the afternoons. This is very hard work for staff but this is a priority. Ros Goodwin informed Governors there is nothing more the staff can do.

Governors asked about these new Maths topics being introduced, and asked is there aspects of the curriculum not being covered whilst new topics are being covered.

<ul style="list-style-type: none"> • The view is this new way of teaching is about tightening up and not displacing other curriculum areas; this is about using time more effectively. In the past there might have been the need to do extra lessons. The Executive Headteacher assured Governors the school delivered all topics on the national curriculum and the children learn quicker when they have the arithmetic concepts. The children are now more number smart and are quicker with problem solving and get through the maths curriculum more quickly. There is one lesson a week for pure maths and the other lessons develop on this. The Headteacher felt that the whole school approach ensures the best practice is in operation. • There can be a problem where children are in Yr6 without being versed in the testing process so this school is testing from Yr3 onwards so the children are familiar and able to give their best during exam conditions. 	
<p>6. Minutes of Previous Meeting joint school meeting 08.12.17.16 and Matters Arising</p> <p>PG to raise with Directors a feasibility study for expanding St. Wilfrid's</p> <ul style="list-style-type: none"> • The Executive Headteacher reported the feasibility study has been discussed with Directors. The executive Headteacher sought views about raising the school PAN (pupil admission number) and recommended the PAN of 45 agreed to be raised to 50 for this academic year. Two classes of 25 has been discussed with the Headteacher and this has been discussed with the LA. This is for one occasion not permanently as there is space in the school currently. This would impact on the budget by about £3,000 to £3,500 per child. The school is losing a cohort in Yr6 which has 36 children and would be admitting 50 children, so the numbers in school would go up and thus increase funding for the school. The October census of one year determines the budget for the next year. <p>Governors asked are there any negatives to this recommendation.</p> <ul style="list-style-type: none"> • The Executive Headteacher explained the aim is for a linked building and this is a bigger project than adding some classrooms to the infant block. If the PAN is increased this will help the school apply for funding for expansion. There is a need for expansion in Manchester. In answer to the question there is potentially the chance of the funding not following and the building being cramped in future years. The Executive Headteacher is confident the funding will follow if the school continues to grow. <p>Governors asked is there a shortage of places in the local area</p> <ul style="list-style-type: none"> • Governors were informed there is only capacity in Wythenshawe, in all other areas of the city there is a shortage of places. It was acknowledged there is demand locally but there are neighbouring schools expanding and this may take local children. Governors reported they were surprised there are still guarantees to offer places by the LA and there seems to be little understanding of how the communities are changing. The Executive Headteacher has asked the LA but not been informed of the demographics of Northenden. <p>Governors asked the Executive Headteacher when will the trust apply to the LA for funding for buildings</p> <ul style="list-style-type: none"> • Governors were informed this depends on the next Ofsted Judgment, which is due to occur in the 7th term for schools that become academies. Realistically this is likely to be in three years. The current judgement is not applicable as this is now a different school. 	

- The aim is for a 39 place nursery which will also increase reception numbers. There is a new funding scheme being introduced of 30 hours funded care for working parents (and for single parents who work 16 hours). The funding rate is higher for schools.
- Governors discussed the process in relation to admissions and were informed each school holds its own admissions meeting following the admissions policy. Governors shared the positive reactions the school is experiencing from local parents and the community and were supportive of the plans to expand the school.
- The recommendation to increase the PAN was proposed by Matt Whitehead and seconded by Ann Flatman.
Governors agreed unanimously to the recommendation to increase the PAN from 45 to 50 for this academic year

Matt Whitehead to inform Governors of how access to The Key.

- This has been actioned

Andrew Bradley to email the PP presentation to the clerk for circulation

- This has been actioned 02.02.17. This presentation was about the new Ofsted framework and Governors were encouraged to look at this.

The clerk to circulate Governors self-evaluation of skills and to include on agenda for next meeting.

- This has been actioned. The recommendation is that these are analysed by the chair and the Executive Headteacher. Governors agreed to complete the self-evaluation before the end of term. There will be a meeting on 18th July for all Governors in the Trust to review strengths and weaknesses.

Clerk to contact the Executive Headteacher (Matt Whitehead) and Chair of the Directors (Paul Good) for clarification about the status of Paul Good and Andrew Bradley in the allocation of Governors.

- This has been actioned.

Clerk to send forms which records Governor visits.

- This has been actioned. Governors were informed that this was raised at a District heads meeting and it was reported Ofsted are really looking at these.

Helena Miller to inform the PCC of a list of resources needed.

- Helena reported she has identified the required resources and she shared her ideas with Governors. Kate Evans reported at the last meeting she had a donation to be used and Helena Miller has identified music resources that need to be purchased. These resources were costed at £103. The school also wanted outdoor resources that can be used by carers and parents as well as children. Wythenshawe Housing will donate free hours to the school to do some work in the school grounds. Many of the classrooms look out onto this land. Belonging Believing Becoming will be included on the Perspex. Flowers will be planted and the school is rearranging the contract currently so this is work in progress.

Governors complete the self-evaluation forms

<p>Action: Clerk to send to Mandy Dhaliwal Governor self-evaluations</p> <p>The minutes of the meeting held 08.12.17 were formally approved as a true and accurate record.</p>	<p>Clerk to send MD self-evaluation forms</p>
<p>7. Behaviour and safety of pupils (Safeguarding) – update</p> <p><u>Behaviour Report</u></p> <ul style="list-style-type: none"> Susanne Budgett informed Governors the school uses SIMs which is the school system which records behaviour. Serious incidents are recorded and the school found although incidents were being logged the school was not always acting on this information. Susanne Budgett reported there is now a weekly analysis and the analysis so far has shown there seems to be issues with lunchtime organisation. Governors felt this is a good process and were reassured behaviour is now being monitored effectively. The Headteacher reported this method allows for patterns and trends to be identified much more quickly and action can be taken. <p>Governors asked if the behaviour issues can be addressed in the curriculum such as when British Values are being taught</p> <ul style="list-style-type: none"> Governors were informed behaviour issues are addressed through the curriculum and staff have all had training on how to complete the behaviour report so the information is accurate. <p>Governors asked is there a pattern of the same children as this system records incidents</p> <ul style="list-style-type: none"> Governors were informed there is a pattern of poor behaviour relating to a few children and the parents are contacted. Staff implement a behaviour contract with the child and the child is encouraged to be proactive in the process. The logging of information by the staff is important to be ensure accurate trends are analysed. <p>Governors asked do the parents have access to these behaviour reports, can the parents see the SIMMS report?</p> <ul style="list-style-type: none"> Governors were informed parents do not have access to SIMS put parents are spoken to. A Governor reported in her school parents can see the SIMS for their child so staff have to be aware of this when writing their reports. <p>Governors welcomed the presentation of the report and asked how confident the SLT is that the staff are reporting all incidents.</p> <ul style="list-style-type: none"> Governors were informed the reporting of lunchtime incidents is good but the SLT is not sure if end of the day incidents get missed <p>Governors asked is there standardisation of interpreting behaviour</p> <ul style="list-style-type: none"> Governors were informed this has been addressed in training, staff are aware of the procedure from a first warning to the report. <p>Governors asked do you get similar numbers of behaviour incidents to other schools</p> <ul style="list-style-type: none"> The Executive Headteacher reported there are slightly less incidents at Didsbury CofE and any comparison to WDCE is not fair because the school is still small and the children are younger. In time the expectation is that behaviour is likely to be similar. WDCE will be a larger school when full, DCE is a smaller school so may always have less incidents. This 	

<p>school compares favourably to other Wythenshawe schools. The teaching staff reported the weather does affect behaviour.</p> <ul style="list-style-type: none"> • Governors noted the report might reflect the training and better reporting rather than issues with behaviour. The school is going to explore this further via PP voice. <p><u>Safeguarding Report</u></p> <ul style="list-style-type: none"> • Governors were informed there is one Yr5 child engaging in a CIN (child in need) programme for twelve weeks and this is working well. Susanne Budgett and Helena Miller attended a strategy meeting for Yr6 CIN. It was noted this is time consuming for the staff. <p>Governors asked if there is sufficient support for staff</p> <ul style="list-style-type: none"> • The Headteacher reported 'yes' the school has sufficient resources and support to undertake the support needed for these children. <p><u>Attendance</u></p> <ul style="list-style-type: none"> • The Executive Headteacher formally congratulated the school for the excellent attendance data. The Headteacher acknowledged attendance is excellent but informed Governors there have been issues with punctuality due to road works in the local area. There are 0.96% of PP children with less than 90% attendance. (not including Nursery) 	
<p>8. SEND update</p> <p>Governors asked which other schools are included in the cluster</p> <ul style="list-style-type: none"> • There are five schools in the "Northenden, Northern Moor and Brooklands cluster" which includes Sandilands, Northenden, Rackhouse and Button Lane and St. Wilfrids. • A written report was circulated to Governors which indicated there are 41 children who are SEND which is 13% of the school; 15 (37%) of these children have summer birthdays, 13 (32%) are PP children and 2 children have EHC Plans. There are 39 children receiving SEND support. <p>Governors asked about the £7,000 expenditure identified under the heading budget in the report.</p> <ul style="list-style-type: none"> • This is for SENDCO time of approximately 2 days per week. There is also £8,000 for resources covering services bought in such as SALT. Speech and Language Therapy). <p>Governors asked where does the funding come from the family support worker</p> <ul style="list-style-type: none"> • There is a student working in the school at no cost and FSW is the attendance officer who already employed. Governors were informed the actual spend on SEND children is much higher than the school receives from the LA. Governors wanted to see how the school expects to spend the allocated resources. <p>Governors agreed to look at the breakdown figures spent on SEND</p> <p>Action: Clerk to include on next agenda the SEND breakdown figures</p> <ul style="list-style-type: none"> • Susanne Budgett reported she has met with the SEND Governor Lynn Oldfield. <p>Governors formally thanked Susanne Budgett and the staff for putting excellent systems and procedures into place. Susanne Budgett was</p>	

<p>praised for her work especially the work in building up new relationships including the work with parents.</p> <p>Governors asked if the two day allocation for SEND duties is sufficient</p> <ul style="list-style-type: none"> • The school staff reported it is not sufficient and the Trust has aspirations to improve this by reducing Susanne’s teaching load and to use this time to develop other staff to develop their practice in relation to SEND provision. There is much administration for each child in this role. Governors who have been SEND Governors acknowledge the administration of this work a child may have many outside interventions as well as the work in the school. Quality first teaching, differentiation and supporting the child in the classroom is a challenging task. Susanne has to ensure the quality of the interventions is a high level. • The Headteacher reported this week the school has started the process of TA training and they have been RAG rated this week to identify how they can be most effective in their support for children. It has been identified the TA’s spend too much time with children who are struggling and these interventions sometimes need to be done by the teacher whilst the TA can take the class. <p>Governors asked is this a high priority if there were additional funds</p> <ul style="list-style-type: none"> • The Executive Headteacher explained this is not about money but allocating the staff the school does have in different ways. 	
<p>9. Head of School Report</p> <ul style="list-style-type: none"> • The Chair, Andrew Bradley formally thanked the Headteacher for the excellent detailed report and the clarity of the reports given to Governors. • The Headteacher reported on the QA (quality assurance) of the school observations and judgements of staff with the consultant. The consultant supported the school judgements. The consultant will be back in school in June to review achievement data and the T&L will be reviewed in October 2017. <p>Governors asked about those lessons judged RI requires improvement) in the observations</p> <ul style="list-style-type: none"> • Governors were informed there was a lesson that did not go to plan, and this is not of concern to the SLT. There will be spot observations to ensure this was an untypical lesson. The other RI lesson was with a member of staff who consistently is graded RI and this staff member is receiving a support plan. • Governors noted in Yr1 there are children having different experiences. Susanne Budgett has been into this class twice last week, once this week and will be in the classroom twice next week. Staff Governors reported there has been support with planning with this teacher. Susanne is also demonstrating some lessons to share good practice. Governors were reassured the expertise is being shared and actions are being undertaken • The Headteacher reported the work done on the impact of data especially for phase leaders. This led to the focus on middle attainers as the target group to ensure they are sustaining their progress and not dropping back. • The staff Governors reported the staff found the consultant training on RAISEonline was very useful and relevant. The data presented in each case was comparable with national trends and patterns. This helped teachers identified what they need to do. The staff are now aware this is 	

often only small numbers of children; the pupil numbers are not always significant in the percentages.

Governors asked about the target tracking and noted a variety on class expectations varies from 20% - 60%. Is this due to this being a new assessment system and maybe staff are not fully familiar.

- This Headteacher reported this discrepancy is mainly in Yr2 and the SLT have met with Yr2 teachers. Moderation has occurred to help staff to be more realistic with their assessments. Teachers need to know prior attainment to set the expectations and in the past this has not been done well. Target tracker was only introduced in December 2016 so there is a degree of embedding needed. This system does identify the numbers of pupils in the vulnerable cohorts. Governors noted PP is too low for this school.

Budget update (resources and expenditure issues)

- Attention was drawn to the finance report and Governors were informed the LA accounts were closed on the 9th November 2016. There has been a slight overspend on lunchtime staff. There is a review of staffing occurring.
- The school has made some saving in the TA budget due to one TA leaving and supply TA has been used. This is working well and the school intends to offer her a contract rather than advertise. Governors asked about the agency appointment and reported after 20 weeks there is no introductory fee to pay. A temporary contract can be issued until the end of the academic year and this would reduce costs. Governors reported the school can negotiate, often to 12 weeks, for not being charged for the introductory fee.
- There is a new online payments system to reduce cash in the office. All parents have had their individual login and this is operational from February 2017. The same system is used at DCE. Some minor technical issues were reported to the school staff.
- The Headteacher reported there is in-year deficit running at £48,190. The Executive Headteacher explained to Governors the referred balance transferred and the surplus / brought forward amounts do not correlate as some money was transferred in July and August. The school was running two accounts until the point of conversion. The carry forward figure is a combination of the two accounts. The in-year deficit is substantial but the increase in pupil numbers will enable a balanced budget. There is a £81,000 C/F which is healthy for a school of this size.
- The expectation is London and Manchester will be hit the hardest in the new funding formula. The Diocese used to look after the devolved capital build and there is about £50,000 to come to the school from this allocation. If this money arrives there is an in-year surplus but this masks the real deficit. The plan for a balanced budget is to maintain current staffing levels and increase pupil numbers.

Governors asked is the capital money from Diocese for whole Trust

- Governors were informed this devolved capital is just for St. Wilfrids. The money is in a holding pot and the Diocese is gaining interest on this account.
- The Headteacher reported she wants to use some of this devolved capital budget to improve the front of the school.

<p>Governors asked why staff development budget is zero</p> <ul style="list-style-type: none"> • It was explained this is to do with swapping cost centres and there has been expenditure on CPD and it was acknowledged this needs to be recorded. • Attention was drawn to the survey with parents who had indicated a lack of enrichment activities so this is being addressed this term. There are lots of activities from Reception to Yr6 on every day of the week. The 'wow events' have been provided directly in response to parent feedback <p>Governors asked about the staff survey undertaken before conversion to a MAT and asked is it now time to undertake another staff survey.</p> <ul style="list-style-type: none"> • Governors agreed to implement a staff survey in the summer term or the autumn term as this is when the staff have been in the trust for one year. This was accepted an excellent suggestion and will be actioned by the Executive Headteacher. <p><u>Update on premises</u></p> <ul style="list-style-type: none"> • There are two CIF bids; one is for new windows and one for the roof. The bid for the roof is more likely to succeed. • The school is considering using at the DFC (devolved funding capital) for the cladding and for a quiet garden area. <p>Governors gave formal thanks to Helena Miller for her excellent and comprehensive report.</p>	
<p>10. Marketing the school</p> <ul style="list-style-type: none"> • The Executive Headteacher reported that Directors have discussed marketing the school. The school has contributed to a local church magazine where all the schools were promoted. Directors were keen to change the perception of the school since the last Ofsted report. The parental survey indicates this is happening. Governors were informed there are still copies remaining of the Together magazine <p>Governors asked are there any private nurseries the school can link with</p> <ul style="list-style-type: none"> • The school staff thought this was an excellent idea and this would be explored. • Governors were informed the housing website Right Move says the school is graded inadequate. Governors thought this could be changed but the school is waiting for their update to occur. <p>Action: Matt Whitehead will contact Right Move to see if the information about St. Wilfrids Ofsted grade can be removed.</p> <p>Governors asked if the school has articles in local newspapers.</p> <ul style="list-style-type: none"> • Governors were informed this was done when the school joined SJE and the school works with the Health Academy. It was acknowledged the word of mouth is important and in the church community. There is a Tuesday toddler group in the church and this is a link to be made. Websites can be improved with links but this needs resources. <p>Governors asked if there are not many private nurseries then where are parents sending their children</p> <ul style="list-style-type: none"> • Governors were informed some parents are using Button Lane and Rackhouse because they could offer full time places. The expansion of this nursery will change this in time. Staff at Christies might be a group to target as they have their own nursery. <p>Governors asked does the school have contact with other churches in</p>	<p>Keep this on the agenda</p>

<p>the area</p> <ul style="list-style-type: none"> Andrew Bradley agreed to take this on board. Currently there is a mission action plan being devised. Governors thought other churches might be interested in using this school. <p>Action: Andrew Bradley to contact other churches to promote St. Wilfrids</p>	
<p>11. Approval of 2017/18 calendar</p> <p>Governors asked about this calendar being different to other schools in trust</p> <ul style="list-style-type: none"> Governors were informed the different dates at Easter and Whit are what the parents want and this fits in with the SATS. The Executive Headteacher reported this calendar might be adopted across the trust. This is a local expectation as the two weeks holiday at whit saves on holiday costs. The proposal to adopt the school calendar was proposed by Matt Whitehead and Seconded by Jeff Stevenson. This was approved unanimously. <p>Governors formally approved the adoption of the calendar for 2017/18</p>	
<p>12. Governing Body Matters including</p> <p><u>Governor training update</u></p> <ul style="list-style-type: none"> Carolyn Macdonald reported she had attended Governor Induction training at the Irish Centre and she had found this useful. She reported on the discussions about difference between strategic and operational. Most attendees were teacher governors or parent governors and it was useful to learn about signposting when asked by parents. The Governors competency framework was explained by Geoff Stevenson. The self-evaluation questionnaires circulated was from the January 2017 competency framework. <p><u>Governor class links reports</u></p> <ul style="list-style-type: none"> Carolyn Macdonald the Governor with responsibility for literacy has visited the school and has produced a report for the Governor file. Carolyn shared her report and commented on the ethos of the school. Ann Flatman in her capacity as safeguarding governor attended the school in October 2016 to look at safeguarding. There is an internet safety parent workshop which can be opened to local community members as long as the Headteacher knows in advance who they are. Geoff Stevenson in his capacity as PP and Sports premium Governors reported he has checked the school website and Governors can be reassured the layout is in line with the school who won award nationally. <p><u>Invitations to Governor events</u></p> <ul style="list-style-type: none"> Matt Whitehead reminded Governors of the planned event on Wednesday the 8th March 2017 which is open to all Governors. This is from 4pm to 5.30pm at WDCE and is Ofsted readiness training for Governors and staff. This will touch on the competency framework for Governors. On Tuesday the 18th July from 7.30pm to 9.30pm there is a Governor Review event at WDCE. This will be a review of devolved powers and trust 	

<p>governance and will include the analysis of the self-evaluation. There will be the opportunity to share good practice from the LGB's</p> <ul style="list-style-type: none"> • Governors have received an email asking if they want tickets for the Diocesan service at the Cathedral • There is a Diocesan conference on 28th April for Heads and Chairs. 	
<p>13. Any Other Business</p> <ul style="list-style-type: none"> • There were no items of any other business. 	
<p>14. Date & Time of Next Meetings:</p> <ul style="list-style-type: none"> • Thursday 30th March 2017 @ 4pm • Thursday 18th May 2017 @ 4pm • Thursday 6th July 2017 @ 4pm 	
<p>15 Closing Prayer</p> <ul style="list-style-type: none"> • The closing prayer was led by Andrew Bradley 	

Signed.....Date.....
Andrew Bradley (Chair)

Meeting closed at 18.30

Summary of actions

Action: Governors to complete the self-evaluation from the new framework by the end of the spring term and return these to Matt Whitehead

Action: Clerk to send to Mandy Dhaliwal the Governor self-evaluation questionnaires.

This has been actioned.

Action: Clerk to include on next agenda the SEND breakdown figures

Action: Matt Whitehead will contact Right Move to see if the information about St. Wilfrids Ofsted grade can be updated.

Action: Andrew Bradley to contact other churches to promote St. Wilfrids