



St James & Emmanuel Academy Trust



Composition

Each GB will comprise 9 Governors. 5 Governors will be appointed by PCC as Foundation Governors, at least one of whom will be a parent; there will be 2 Staff Governors, one of whom will be elected, one will be the Head of school (or nominee) and there will be one elected parent and one community Governor, who is also appointed by the PCC.

Governing Body Terms of Reference

1. The review and monitoring of the curriculum to include;

- Ensuring the Academy is meeting any statutory curriculum requirements;
- To review Raise Online Data and associated data profiles;
- To monitor & review information on Academy performance;
- To monitor & review the Academy School Improvement Plan;
- To review the Academy Prospectus;
- To monitor & review academy targets;
- To report to parents according to statutory requirements;
- To appoint link Governors as recommended by the Executive Principal.

2. To monitor the safety and welfare of all staff and students to include the review and monitoring of all policies as stated in the agreed policy schedule to include;

- Compliance with DfE and HSE guidance;
- Compliance with all child protection, LAC and SEN requirements;
- Working with the local community to embed good practice.

3. To monitor all premises and health and safety issues, to include all policies as stated in the agreed policy schedule to include;

- Reviewing the Health & Safety Policy on an annual basis.
- To monitor all safeguarding, health and safety incidents and Child Protection issues on a regular basis

4. To approve the Extended Services work in the Academy to include;

- Reviewing all activities and the annual development plan.
- Monitoring work to ensure adherence with the plan and assessing its impact.
- Receiving termly reports on progress.

5. To monitor the finances of the school in relation to the effective use and value of resources both human and physical.